**Graduate Assistantships**

Seattle Pacific Seminary



Approximately four graduate assistantships become available each academic year at Seattle Pacific Seminary. *Appointments may be renewable.* Assistants work approximately 10 hours per week with designated faculty on various projects. They receive between $16 per hour and are paid 3 times per quarter at the beginning of the month. Federal taxes are withheld. In general, graduate assistantships are for students who have completed at least one year of graduate work with SPU.

The following are possible areas of assignment for a graduate assistantship at Seattle Pacific Seminary. One’s work load might involve one or more areas, to be negotiated with the graduate director.

* ASSIST IN FACULTY RESEARCH: Review pertinent studies; prepare literature searches; prepare bibliographies; locate research studies.
* ASSIST IN PROGRAM EVALUATION: Collate data; prepare forms; assist in preparation of materials; assist in procedures for accreditation reports special; complete tasks as determined by the Dean, Associate Dean, or Office Manager.
* ASSIST IN PROGRAM DEVELOPMENT: Prepare reports on program needs; assist in brochure and other publicity development; contact donors and prospective students; assist in planning recruitment and advancement events.
* ASSIST IN COURSE DEVELOPMENT: Develop course materials; catalog teaching materials such as books, journals, and computer software; assist in planning and ordering resources and texts; develop visual resources; locate and preview audio-visual resources; complete special tasks as determined by the professor.
* ASSIST IN UNDERGRADUATE INSTRUCTION: Lead small discipleship groups for UFDN 1000; lead preceptorials for UFDN 2000 or 3100; grade course papers.

🟍 APPLY NOW 🟍

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| **Who Should Apply?** | Individuals who have been approved for admission to a theology graduate degree at SPU, and who are able to take 6 credits per quarter during the assistantship period. |
| **Why Should I Apply?** | Assistants receive financial benefit, vocational discernment, and professional experience from working with designated faculty on activities that provide practical experiences of educational value toward ministry. |
| **Where Should I Apply?** | Return completed forms to the following address: Dr. Douglas Strong, Dean, School of Theology, Suite 109, Seattle Pacific University, 3307 Third Avenue West, Seattle, WA. 98119. |
| **When Should I Apply?** | Completed applications for a given academic year (autumn – spring) should be submitted by April 22nd. In general, interviews are arranged in the spring quarter, and each candidate is notified in writing of the final decision regarding their file during the latter part of spring quarter. |

**Graduate Assistantship Application**

Seattle Pacific Seminary



*Answer all questions below to the best of your ability. Items that do not apply should be noted with an “n/a” in the appropriate field. Use the keyboard arrows to navigate through the fields. All information is kept in strict confidence. Prior admission to one of the following master’s programs is required: Master of Divinity or Master of Arts in Theology.*

**NAME:** Last, First Middle Initial.

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Last, First, Middle Initial

**ADDRESS:** Street / P.O. Box

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Street / P.O. Box

City, State. Zip

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City, State, Zip

**PHONE:** Day; Evening

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Day, Evening

**E-MAIL:** E-mail address

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**SOCIAL SECURITY NUMBER:** Social Security Number

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**PROFESSIONAL PREPARATION**

*Please begin with the most recent institution you have attended.*

*College/University/Seminary*: College/University/Seminary

*Dates of Attendance*: Dates of Attendance *Credits Earned*: Credits Earned

*Degree Awarded*: Degree Awarded

*College/University/Seminary*: College/University/Seminary

*Dates of Attendance*: Dates of Attendance *Credits Earned*: Credits Earned

*Degree Awarded*: Degree Awarded

*College/University/Seminary*: College/University/Seminary

*Dates of Attendance*: Dates of Attendance *Credits Earned*: Credits Earned

*Degree Awarded*: Degree Awarded

**EMPLOYMENT EXPERIENCE**

*Please begin with the most recent employer.*

*School/Company*: School/Company

*Address*: Address

*Supervisor*: Supervisor *Phone*: Phone

*Your Title*: Your Title *Dates* *Worked*: Dates Worked

*Your Duties*: Your Duties

*School/Company*: School/Company

*Address*: Address

*Supervisor*: Supervisor *Phone*: Phone

*Your Title*: Your Title *Dates* *Worked*: Dates Worked

*Your Duties*: Your Duties

*School/Company*: School/Company

*Address*: Address

*Supervisor*: Supervisor *Phone*: Phone

*Your Title*: Your Title *Dates* *Worked*: Dates Worked

*Your Duties*: Your Duties

**SUPPLEMENTAL INFORMATION**

List any health problems that might affect your job performance: Health Problems

Do you have any commitments or responsibilities that would prevent you from being at work for the required 10 hours per week? NO  YES  If yes, please explain: Please Explain

Have you been formally admitted to SPU as a theology graduate student? NO  YES

What degree are you pursuing? Degree

Please state specifically why you wish to be a graduate assistant at SPU:­­­­­ Please State…

List any relevant prior work or volunteer experience: Volunteer Experience

After reading the STATEMENT OF FAITH OF SEATTLE PACIFIC UNIVERSITY (see page 4 & 5), please respond to one of the following:

“I have read the STATEMENT OF FAITH OF SEATTLE PACIFIC UNIVERSITY, and am in agreement.”

“I have read the STATEMENT OF FAITH OF SEATTLE PACIFIC UNIVERSITY, and am in agreement except as noted below.”

In agreement except…

*Note: Applicants for employment who are in sympathy with the statement of faith of Seattle Pacific University are considered for available positions without regard to ethnic background, handicap, sex, or national origin.*

Please read the following statement, and sign/date where indicated:

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| --- |
| “I UNDERSTAND THAT (1) FALSIFICATION OF INFORMATION ON THIS APPLICATION MAY RESULT IN DISMISSAL FROM EITHER THE CANDIDACY OR THE ASSISTANTSHIP,  (2) EMPLOYMENT IS SUBJECT TO SATISFACTORY REFERENCES AND JOB VERIFICATION, AND (3) REMUNERATION FOR THE GRADUATE ASSISTANTSHIP IS SUBJECT TO U.S. GOVERNEMNT INCOME TAX STIPULATIONS.” |

*Applicant Signature:* Applicant Signature

*Date:* Date

**Statement of Faith for Seattle Pacific University**

**Faith and Mission.**

At Seattle Pacific University, we seek to ground everything we do on the transforming gospel of Jesus Christ. Such a claim is both personal, a commitment by each member of our community, and institutional, a corporate aspiration that has guided this institution from its founding. Even while we celebrate the rich diversity of the Church throughout the world, we anchor our faith on the person of Jesus Christ, the authority of Holy Scripture, and the tradition of the Christian Church throughout history.

**1. We are Historically Orthodox.**

We affirm the historic Christian faith, as attested in the divinely inspired and authoritative Scriptures of the Old and New Testaments, and as summarized, for example, in the Apostles’ and Nicene Creeds. We affirm that God is triune, and that the three divine Persons — the Father, the Son, and the Holy Spirit — are coequal, coessential, and coeternal. We affirm that by the grace and power of God the universe was brought into being, is continually sustained and governed, and will ultimately be brought to its promised consummation. We affirm, further, that we human beings are created by God in God’s own image to be stewards of creation, and that we are called to love God with all our heart, soul, mind and strength, and to love others as ourselves. In these divinely appointed tasks we have failed, so that we are now subject to judgment and death. Yet we rejoice that God’s grace is available to us through the life, death, and resurrection of Jesus Christ; and that through faith in Christ we are delivered from sin and death and empowered by the Holy Spirit for lives of joyful obedience to the Father. Finally, we respond to the Spirit’s call to participate in Christ’s body, the church; to embrace Christ’s mission to the world; and to live in the hope and assurance that Christ’s return will bring to completion God’s saving work.

**2. We are Clearly Evangelical.**

We stand within the broad evangelical tradition of Christianity and, as such, we joyfully accept the task of proclaiming the evangel — God’s good news — to the world. We understand this to mean that Jesus Christ is the Lord and Savior of the world and that he alone can liberate broken and fallen human beings from sin and death. We lift high the authority of holy scripture as divinely inspired, embraced by the church as central to our understanding and witness. We affirm that the Holy Spirit works in human hearts to kindle faith in Jesus Christ, to restore people to a right relationship with God and each other, and to begin transforming people into the likeness of Christ. And we believe the gospel promise that light, health, wholeness, and peace are abundantly available to everyone who asks. Yet we also believe that we are called to practice what we preach: first, by cultivating vital Christian piety; and second, by engaging the surrounding culture through public testimony and loving service.

**3. We are Distinctively Wesleyan.**

Standing within the Wesleyan holiness branch of historic and evangelical Christianity, and recognizing the Free Methodist Church as our founding denomination, Seattle Pacific University is informed by the theological legacy of John and Charles Wesley. We share their conviction that God’s saving purpose is the renewal of human hearts and lives in true holiness through the transforming work of the Holy Spirit. We are shaped by their emphasis on the importance of the human response to the Spirit’s renewing work, including the vital role of the spiritual disciplines and practices — such as prayer, meditation, worship, Scripture study, charitable giving, public witness to Christ’s saving love, and service to those in need — all of which serve as means of God’s grace. Above all, we embrace the Wesleys’ hope that God’s transforming love is offered to all persons, addresses all areas of life, and will not rest content until it has redeemed the whole creation.

**4. We are Genuinely Ecumenical.**

As heirs of John Wesley’s catholic-spirited Christianity, we seek to gather persons from many theological and ecclesial traditions who have experienced the transforming power of Jesus Christ. We believe that theological diversity, when grounded in historic orthodoxy and a common and vital faith in Christ, enriches learning and bears witness to our Lord’s call for unity within the church. We are also well aware of other dividing walls that separate people from one another, walls that Christ desires to break down — walls of gender, race, ethnicity, nationality, language, and class. We believe that Christ calls us to value diversity and to seek ways for all persons in our university community to grow in their individual giftedness and to contribute in meaningful ways to our common life and work. Thus, in all of our diversity, we are centered in Christ, and called by him to shape, model, and participate together in grace-filled community.  
  
**Therefore**, we commit ourselves to this faith, and to these shaping influences that define our community of faith, and we pledge ourselves, with humility and conviction, to live as best we know how in loving relationship with Jesus Christ and in faithful service to others. This we believe to be the defining center of our lives and the guiding aspiration of our life in community at Seattle Pacific University.